

# Service and Fee Schedule

## COMMISSIONS, FEES & CHARGES

Commission is payable on the amount recovered from the debtor at the applicable rate. The applicable rate is based on the instructed debt value not the amount recovered. ie. If the debt value is \$15,000 and we recover \$5,000 then the applicable rate is 15% of \$5,000.

Rates	Standard	Special
Over \$50,000	15%	10%
\$10,001 - \$50,000	20%	15%
\$5,001 - \$10,000	25%	20%
\$1,001 - \$5,000	30%	25%
Under \$1,001	35%	35%

Note: GST is applicable to the above rates. Debts under \$500 are accepted at our discretion with an upfront fee of \$25+GST required at the time of submitting the debt. Debts that are older than 12 months from their invoice date, 10%+GST will be added to the above commission rates. If a payment arrangement is made with debtor, a setup fee of \$9.90+GST is applicable. An additional \$2.90+GST is applicable for each payment processed into our trust account. Commissions and deductions are payable on the receipt of a Tax Invoice or by offset from trust account receipts.

## SPECIAL ACTIONS

It's important to note that most debts get paid using our standard collection techniques, however in some cases, Special Actions may be offered to you. **You will never be charged for any Special Action without your prior approval.**

### Skip Trace Enquiry from \$135+GST

We use advanced databases and search techniques to locate your debtor. We are licensed to access property databases, Credit Reporting, other public records and social media.

### Face to Face Visit from \$175+GST

We can arrange a Face to Face Visit by our licenced Field Call Agent to make demand for payment in person. We can explain what may happen to them next if payment is not made and shows that you will not be giving up on pursuing the debt.

### Solicitors Legal Proceedings Notice \$170+GST

We engage a solicitor on your behalf and have them advise that the matter can escalate to a Court proceeding. This is effective because the debtor wants to avoid Court and a permanent record.

### Commercial Credit Default Listing \$165+GST

We may have an option to place a 5-year default mark on your debtor's credit file. This has tangible consequences for any debtor and is a big incentive for them to pay the debt and clear their name.

### Statutory Demand Notice \$495+GST

We can issue a statutory demand notice to the debtor company. If the debtor company fails to pay the debt within 21 days from the date of service of the demand the company is presumed "insolvent" and an application to wind the company up can be made.

### Court Action Quoted

We can commence legal action for you against the debtor in the Magistrates Court or appropriate Tribunal for usually less than your local solicitor.

### Tribunal Decision Conversion \$240+GST

We can arrange to have your Tribunal Decision (ie QCAT, VCAT etc) converted into a Magistrates Judgment so that their credit rating will be affected and that you can use the enforcement options available by the Court.

### Enforcement Notice \$195+GST

We can commence enforcement proceedings by making demand for payment and preparing and sending the debtor the required Statement of Financial Means so that enforcement options become available by the Court.

### Enforcement Hearing Quoted

We can assist in obtaining an enforcement hearing. The Court will direct the debtor to complete the Statement of Financial Means while under oath. If the debtor does not attend, an arrest warrant may be issued by the Court.

### Enforcement Warrants Quoted

We can assist in obtaining enforcement warrants against the debtor. Types of warrants include, redirection of earnings, redirection of a debt, regular redirection from financial institution and seizure and sale of property.